

Person Specification

Compliance Officer

Experience & Requirements

Essential

- Minimum three years' experience in a compliance, risk, AML/CFT, regulatory, legal, audit, or TCSP-related role within financial services.
- Holding or working towards a relevant professional qualification (e.g. compliance, risk, AML, legal, governance, or equivalent industry certification).
- Strong working knowledge of AML/CFT regulations and the Isle of Man regulatory environment.
- Excellent attention to detail, organisation and accuracy.
- Strong verbal and written communication skills.
- Ability to manage multiple deadlines with minimal supervision.
- Fully conversant with Microsoft Office.

Desirable

- Experience using systems such as NavOne, Laserfiche, or similar platforms. Familiarity with FATCA/CRS and data protection requirements.
- Exposure to client onboarding, CDD/EDD processes, or risk assessment frameworks.
- Broader regulatory, legal, governance, or financial crime experience.
- Full-time hours are preferred but open to applicants seeking reduced hours arrangements, depending on experience.

